

# **BONITA UNIFIED SCHOOL DISTRICT**

Official Minutes of the Special Board of Education  
Meeting – Wednesday, April 26, 2006

Call To Order

8134. The special meeting of the Board of Education was called to order at 5:00 p.m. by President, Jim Elliot at the Education Center 115 West Allen Avenue, San Dimas, California.

Members Present

Jim Elliot, President  
Glenn Creiman, Vice President  
Chuck Coyne, Member  
Patti Latourelle, Member

Staff Members Present

Robert Otto, Superintendent  
William Brinegar, Assistant Superintendent – HRD  
Kathryn Schneider, Assistant Superintendent – Ed Services  
Ann Sparks, Assistant Superintendent - Business Services

## **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Mr. Jim Elliot.

## **DISCUSSION/ACTION AGENDA**

Discussion of Options for Filling  
One (1) Vacancy on the Board  
Of Education

8135. Dr. Otto reviewed the options the Board may select for filling the vacancy created on April 9, 2006 with the passing of Ed Jones.

Option 1 – Order an Election  
Option 2 – Make a provisional appointment

Dr. Otto distributed Board Policy 8110-Filling of Vacancies. Dr. Otto reviewed the process to be used by Board Policy to fill a vacancy on the Board of Education.

Dr. Otto outlined the steps needed for the Board to make a provisional appointment.

1. Conduct a Special Meeting to discuss options.
2. Preliminary decision on process used to fill vacancy.
3. If an appropriate candidate is not selected, an election can be called by June 8, 2006 to be held in November 2006.

**DISCUSSION/ACTION AGENDA-Cont.**

Discussion of Options for Filling  
One (1) Vacancy on the Board  
Of Education - Continued

4. Post a Notice of Vacancy in three locations in the District, as well as newspapers.
5. The Board decides at a Special Board Meeting on May 17, 2006 on an interview process and appropriate questions to be asked.
6. Accept applications.
7. Announce names of candidates.
8. Conduct interviews of applicants in open session at a Special Board Meeting on May 24, 2006.
9. Review public input.
10. Approve provisional appointment at Special Board Meeting on May 31, 2006.
11. Post Notice of Provisional appointment in three locations in the District as well as newspapers.
12. If necessary, call for an election to fill vacant Board of Education set, if appointment is not made.
13. Pass a resolution identifying the election order. If there is a protest to the provisional appointment, a petition for election must be submitted with signatures of 1.5% of the registered voters in Bonita Unified School District and must be filed within 30 days of the announced appointment.
14. If a petition is filed calling for an election, the appointment does not take place and an election is held.
15. If the timeline for the filing for election is not completed before the June deadline, a special election would be required at a high cost to the District.

**DISCUSSION/ACTION AGENDA-Cont.**

Determination of Initial Option to  
Pursue in the Filing of One (1)  
Vacancy on the Board of  
Education

8136. Motion by Mr. Creiman, seconded by Mr. Coyne and carried by 4 Ayes, 0 Noes elected the option of a provisional appointment in the filling of one (1) vacancy on the Board of Education.

Dr. Otto provided the Board with a draft candidate application for filling the vacancy on the Board of Education. The Board and Dr. Otto reviewed and agreed on the application. Mr. Elliot reminded the public that all candidates must have a primary residence within the boundaries of Bonita Unified School District.

Dr. Otto provided the Board with a sample letter to perspective Board candidates.

Dr. Otto provided the Board with a sample copy of the Notice of Vacancy that would be posted in three locations in the District and in the Los Angeles Times, San Gabriel Valley Tribune and the Inland Valley Daily Bulletin. The Board agreed on the Notice.

The Board agreed to hold the upcoming Special Board Meetings on May 17, 2006 at 6:00 p.m., May 24, 2006 at 6:00 p.m. and May 31, 2006 at 6:00 p.m.

**REQUESTS TO SPEAK ON NON-AGENDA ITEMS-COMMUNICATION FROM THE PUBLIC**

Community	No comment
PTA	No comment
BUTA	No comment
CSEA	No comment
BUMT	No comment

**COMMUNICATIONS-BOARD/SUPERINTENDENT**

Dr. Otto invited one or more of the Board members to join him on the May 3 Focus on Education Program. Chuck Coyne and Jim Elliot offered to join Dr. Otto on the program.

**MEETING DATES**

The next Regular Meeting of the Board of Education will be held on Wednesday, May 10, 2006, at 7:00 p.m. at the Education Center, 115 West Allen Avenue, San Dimas.

Special Meeting of the Board of Education will be held on Wednesday, May 17, 2006, at 6:00 p.m. at the Education Center, 115 West Allen Avenue, San Dimas.

Special Meeting of the Board of Education will be held on Wednesday, May 24, 2006, at 6:00 p.m. at the Education Center, 115 West Allen Avenue, San Dimas.

Special Meeting of the Board of Education will be held on Wednesday, May 31, 2006, at 6:00 p.m. at the Education Center, 115 West Allen Avenue, San Dimas.

**ITEMS FOR FUTURE AGENDAS**

**ADJOURNMENT**

The Board adjourned at 5:40 p.m.

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Robert C. Otto, Ed.D, Superintendent  
Secretary to the Board of Education

